Smartballot Electronic Voting Process – Step by Step Guide for Voters

STEP 1: Visit your organizations landing page at Smartballot page
https://www.smartballot.ca/organizations/viatec to register with
Smartballot and initiate the electronic voting process.

Update your contact information and enter your personal email address –
double check your email address to make sure it is correct.

- Click the red button.

STEP 2: Watch your email. You will be sent an email with a confirmation link –
click the verification link to confirm and activate your eligibility to vote
electronically. (If you do not see the email within 5 minutes – check your
junk email folder).

You will then be sent the voting event announcement email and when
the voting event starts, you will be sent another email which will have
your PIN (unique personal identification number) and a secure link to the
voting event - along with some instructions.

- Write down your PIN (always lower case)
- Click the link in the email to Vote!

Read the instruction pages – click Next when ready to proceed

Complete your identity verification - enter your PIN and Date of Birth.

- Confirm that you want to vote electronically – check the box!
- Click the red Verify My Identity box.

STEP 3: Follow the voting instructions and make your Vote!

Confirm your Vote.

Share your voting experience and encourage other Members to vote.

** THE WHOLE PROCESS WILL TAKE 2-3 MINUTES TO COMPLETE YOUR
ELECTRONIC VOTING PROCESS ** support@smartballot3.ca