

MAKE UP ARTIST FAST TRACK EXAM INSTRUCTIONS (400 hours)

PROFESSIONAL PRODUCTS (does not include drug store products) MUST BE USED OR CANDIDATE WILL FACE DISQUALIFICATION FROM EXAM.

I. GENERAL INSTRUCTIONS & REGULATIONS (Read Carefully)

1. Each candidate must appear with his or her **candidate examination number** at the location of the examination. Candidates must have current **photo identification** (a driver's license or passport).
2. Upon commencement of the examination candidates must not communicate in any way with one another. Failure to comply with this rule may result in disqualification.
3. Smoking is prohibited on the premises where the examination is conducted, including the washrooms.
4. Escorts and friends of candidates are not permitted on the premises in which the examination is taking place.
5. In the event of an illness or injury, candidates must submit a medical certificate to the Association attesting to the nature and duration of the medical conditions or forfeit all exam fees which have been paid.
6. Examiners present at the exam are not permitted to respond to any inquiries by candidates regarding the results of the exam. The exam results will be mailed to candidates as soon as they have been recorded.
7. No refunds or extensions of temporary permits will be provided for those failing to appear for examination. Subject to medical certificate as in #5.
8. If candidates require breaks for medical reasons, please notify the examiners present before the commencement of the exam.
9. Absolutely, **no gum chewing** throughout the entire exam.
10. Candidates must register **with one female model** and a fully completed model waiver form, which will be attached to the confirmation letter, at the location of the practical examination. Candidate numbers will be supplied with final exam notification.
11. Candidates who converse or otherwise communicate with their models or with other candidates may be disqualified. In cases of disqualification candidates will be required to appear for examination at a later date.
12. Candidates must remain at their assigned workstations until they obtain permission to move. Failure to do so may result in disqualification.
13. Proper sanitary practices must be observed throughout the period of examination. Candidates are required to appear with their own professional equipment and supplies per these instructions. **Borrowing is strictly prohibited.**
14. Candidates should present themselves in uniforms which display no marks or identification. Candidates will present themselves groomed and in a professional dress code. Failure to conform *may* result in disqualification. Lab coats as outerwear are acceptable.
15. Good grooming with proper attention to personal hygiene, particularly regarding the hair, face and hands, is mandatory. Shoulder length or longer hair must be fixed off the face, and jewellery that might interfere with any aspect of the examination must be removed. Candidates must have nails of an appropriate length with **no coloured polish**.
16. Candidates must furnish with a model whose skin **is free from infection, inflammations, contagious disease** or any other medical condition which would be an impediment to, or aggravated by, the examination. The model should also be **free from permanent makeup and all jewelry** and must be either 19 years of age or older or possess written consent by a parent or guardian. **Model must not be practitioners in any cosmetology profession.**

II. THE PRACTICAL EXAMINATION

Any interpretation of these rules and regulations is solely the decision of the Examining Board. Examiners may, at their discretion, require additional demonstration by the candidate in order to prove competence. *Candidates must be prepared to answer oral questions in this section.*

Proper handling of supplies, hygienic procedures, proper hygienic application of makeup, demonstrate one or more techniques - concealer/ contour/primers , application of foundation/powder/blush, designing of eyes and lips and will demonstrate color coordination using a combination of a minimum of 3 colors. The result must compliment the model.

III. AREAS OF EVALUATION

The practical examination in Makeup is composed of **three sections**. The time required to complete these 3 sections will be graded and failure to complete any section within the allotted time will result in failure. Candidates will also be graded on proper procedures such as draping the model, hygiene in application of makeup, proper utilization and use of the required materials and tools. Each candidate will provide for examination purpose an appropriate gown for the model to cover and a headdress. ***Candidates are also expected to do a full facial cleansing before each make up application and Eye Brow Shaping. Candidates are requested to perform 3 different make up applications on the same model, the end results must compliment the model.***

Total Time: 3.15 hours

- 1) Eye Brow Shaping (15 min.)
- 2) Day Make up (45 min.)
- 3) Evening Make up (60 min.)
- 4) Gala / Glamour Make up (75 min.)

IV. REQUIRED SUPPLIES & EQUIPMENT

Candidates are required to appear at the practical examination with their own professional equipment and supplies (no drug store supplies) as per these instructions. Clean and sanitized equipment must be used and failure to do so will result in automatic failure. All candidates must display equipment on a covered countertop. Borrowing is strictly prohibited and will result in an automatic failure of the candidate(s). Points will be deducted from candidates who fail to provide themselves with the following equipment and supplies.

DUE TO SENSITIVITIES OF SOME CANDIDATES AND MODELS, ONLY ODOURLESS PRODUCTS WILL BE ALLOWED IN THE EXAM

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This exam requires a makeup kit containing *at least* the following supplies and equipment:

- Cleanser
- Toner
- Moisturizer
- Concealer
- Highlighter
- Contour Colours
- Foundation
- Powder
- Makeup Brushes
- Eye Shadow
- Eyeliners
- Eyebrow colour (pencil or powder)
- Mascara
- False eyelash kit
- Blush
- Lip Gloss
- Lip Liners
- Lipsticks
- Lip brush
- Alcohol
- Tweezers
- Hair clip/headband/gown
- Pencil sharpener
- Mirror
- Lash Comb
- Lash curler
- Disposable makeup sponges
- Face cloths for makeup removal
- Any other equipment or supplies necessary to satisfy the exam requirements

V. REFERENCE TEXT

Standard Text for Professional Esthetics published by Milady Publishing.

Standard Text of Cosmetology published by Milady Publishing.

Pivot Point Textbook.

THIS SCHEDULE CAN BE TAKEN TO THE EXAM FOR REFERENCE